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To: All suppliers

Date 12 August 2009

Subject: Swine flu

The Government has been reviewing contingency arrangements in response to the swine flu pandemic. Details of the UK Planning Assumptions, which DWP are preparing against, have been made available. These can be found at:

http://www.dh.gov.uk/en/Publicationsandstatistics/Publications/PublicationsPolicyAndGuidance/DH_102892

As a provider of services to the DWP I expect that you will have already reviewed your business continuity plans to deal with swine flu. Can I now ask you to review your plans against the UK Planning Assumptions and ensure that your plans accommodate these.

Should you need to initiate your business continuity plans, you should first contact your DWP contract manager to discuss its impact on service delivery. Any escalation and subsequent reporting should also be via your DWP contract manager.

Finally, we have an area on our website for suppliers which we will use to keep you updated in the future. On this site you will also find a list of frequently asked questions. The link to this area is:

<http://dwp.gov.uk/supplying-dwp/news/>

Please cascade this message as appropriate to your third party suppliers.

Kind regards,



John Michalski
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