

Appendix B



Part of the Department
for Work and Pensions

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From
LA contact details

PC/HBMS Scan May 2009 Statistical Details

Return required by end September 2009

	September 2009
1: Number of entries on scan	
No. of customers on scan liable for Council Tax	
No. of customers on scan already getting CTB	
2: Total no. of customers contacted	
2a: No. of times each customer contacted	
2b: Method of contact:	
Telephone	
Visit	
Written (Form issued/Take up Letter)	
3. Total claims that have been/are:	
Issued	
Received	
Awaiting processing	
4. Total number of successful awards of:	
HB only	
CTB only	
HB/CTB	

Replies to be returned via email to HB/CTB Liaison Team at:
HB-CTB-LIAISON@THEPENSIONSERVICE.GSI.GOV.UK