

Table of field identifiers and descriptions

Field Identifier	Field Description
1	Record Type
2	Housing Benefit Claim Reference Number
3	Council Tax Benefit Claim Reference Number
4	Claimant's National Insurance Number.
5	Claimant's Title.
6	Claimant's Surname.
7	Claimant's first Forename.
8	Claimant's Date of Birth.
9	Tenancy Type.
10	Claimant's Address Line 1
11	Claimant's Postcode
12	Passported / Standard claim indicator
13	Number of child dependants
14	Number of non dependants
15	Empty field
16	Non - Dependant Status
17	Non - Dependant Deduction applied
18	Empty field
19	Empty field
20	Empty field
21	Empty field
22	Empty field
23	Empty field
24	Empty field
25	Empty field
26	Empty field
27	Empty field
28	Empty field
29	Empty field
30	Empty field
31	Empty field
32	Empty field
33	Status of HB claim at extract date
34	Status of CTB claim at extract date
35	Date most recent HB claim was received
36	Date most recent CTB claim was received
37	Date of first decision on most recent HB claim
38	Date of first decision on most recent CTB claim
39	Outcome of first decision on most recent HB claim
40	Outcome of first decision on most recent CTB claim
41	HB Claim entitlement start date
42	Empty field
43	Weekly Housing Benefit entitlement
44	Weekly Council Tax Benefit entitlement
45	Frequency of payment of HB
46	Frequency of payment of CTB
47	Pre-determination amount of HB
48	Pre-determination amount of CTB

Field Identifier	Field Description
49	Empty field
50	Weekly HB entitlement before change
51	Empty field
52	Weekly CTB entitlement before change
53	Reason for Payment to Landlord / Property Agent
54	Timing of payment of rent allowance
55	Extended Payment Case
56	Council Tax Band
57	Weekly eligible Rent amount
58	Weekly eligible Council Tax amount
59	Claimant's Student Indicator
60	Second Adult Rebate (SAR) / Alternative maximum CTB
61	Rebate percentage where SAR / Alternative Maximum CTB has been awarded
62	LHA regulations applied
63	Is this case subject to LRR or SRR schemes?
64	Weekly Local Reference Rent (LRR) (if notified by the rent officer)
65	Weekly Single Room Rent (SRR) (where notified by the Rent Officer)
66	Weekly Claim-Related Rent (CRR) (Rent Officer's Decision)
67	Rent Officer determination of weekly ineligible charges
68	Weekly Maximum Rent (MR)
69	Total weekly deduction for meals
70	Weekly additional discretionary payment for rent liability
71	13/52 week protection applies
72	Date of first payment on most recent HB claim following a full decision being made on the claim
73	Claimant's Assessed Income Figure
74	Claimant's Adjusted Assessed Income Figure
75	Total Capital
76	Claimant's Gross weekly income from employment
77	Claimant's Net weekly income from employment
78	Claimant's Gross weekly income from self-employment
79	Claimant's Net weekly income from self-employment
80	Claimant's Total amount of earnings disregarded
81	If child care disregard allowed, show weekly amount being disregarded
82	Claimant's Income from Attendance Allowance
83	Claimant's Income from Single Regeneration Budget
84	Claimant's Income from Child Benefit
85	Claimant's Income from One Parent Benefit/Child Benefit(Lone Parent)
86	Claimant's Income from Personal Pension
87	Claimant's Income from Severe Disability Allowance
88	Claimant's Income from Maternity Allowance
89	Claimant's Income from Contribution-based Jobseeker' s Allowance
90	Claimant's Income from Student Grant/Loan
91	Claimant's Income from sub-tenants
92	Claimant's Income from boarders
93	Claimant's Income from Training for Work/Community Action
94	Claimant's Income from Incapacity Benefit - Short Term (Lower)
95	Claimant's Income from Incapacity Benefit - Short Term (Higher)
96	Claimant's Income from Incapacity Benefit - Long Term
97	Claimant's Income from New Deal 50+ Employment Credit
98	Claimant's Total Income from New Tax Credits

Field Identifier	Field Description
99	Claimant's Income from Disability Living Allowance - care component
100	Claimant's Income from Disability Living Allowance - mobility component
101	Claimant's Income from Government Training
102	Claimant's Income from Industrial Injuries Disablement Benefit
103	Claimant's Income from Carer's Allowance
104	Claimant's Income from Statutory Maternity/Paternity Pay
105	Claimant's Income from State Retirement Pension (incl SERP's, graduated pension etc)
106	Claimant's Income from War Disablement Pension / Armed forces GIP
107	Claimant's Income from War Mobility Supplement
108	Claimant's Income from War Widow's/Widower's Pension
109	Claimant's Income from Bereavement Allowance
110	Claimant's Income from Widowed Parent's Allowance
111	Claimant's Income from Youth Training Scheme
112	Claimant's Income from Statutory Sick Pay
113	Claimant's Other Income
114	Claimant's Total amount of income disregarded
115	Family premium awarded
116	Family (lone parent) premium awarded
117	Disability premium awarded
118	Severe Disability premium awarded
119	Disabled Child premium awarded
120	Carer premium awarded
121	Enhanced Disability premium awarded
122	Bereavement premium awarded
123	Partner Flag
124	Partner's Start Date
125	Partner's End Date
126	Partner's National Insurance Number.
127	Partner's Title.
128	Partner's Surname.
129	Partner's first Forename.
130	Partner's Student Indicator
131	Partner's Assessed Income Figure
132	Partner's Adjusted Assessed Income Figure
133	Partner's Gross weekly income from employment
134	Partner's Net weekly income from employment
135	Partner's Gross weekly income from self-employment
136	Partner's Net weekly income from self-employment
137	Partner's Total amount of earnings disregarded
138	If child care disregard allowed, show weekly amount being disregarded
139	Partner's Income from Attendance Allowance
140	Partner's Income from Business Start up Allowance
141	Partner's Income from Child Benefit
142	Partner's Income from Personal Pension
143	Partner's Income from Severe Disability Allowance
144	Partner's Income from Maternity Allowance
145	Partner's Income from Contribution-based Jobseeker' s Allowance
146	Partner's Income from Student Grant/Loan
147	Partner's Income from sub-tenants
148	Partner's Income from boarders
149	Partner's Income from Training for Work/Community Action

Field Identifier	Field Description
150	Partner's Income from Incapacity Benefit - Short Term (Lower)
151	Partner's Income from Incapacity Benefit - Short Term (Higher)
152	Partner's Income from Incapacity Benefit - Long Term
153	Partner's Income from New Deal 50+ Employment Credit
154	Partner's Total Income from New Tax Credits
155	Partner's Income from Disability Living Allowance - care component
156	Partner's Income from Disability Living Allowance - mobility component
157	Partner's Income from Government Training
158	Partner's Income from Industrial Injuries Disablement Benefit
159	Partner's Income from Carer's Allowance
160	Partner's Income from Statutory Sick Pay
161	Partner's Income from Statutory Maternity/Paternity Pay
162	Partner's Income from State Retirement Pension (incl SERP's, graduated pension etc).
163	Partner's Income from War Disablement Pension / Armed forces GIP
164	Partner's Income from War Mobility Pension
165	Partner's Income from War Widow's/Widower's Pension
166	Partner's Income from Bereavement Allowance
167	Partner's Income from Widowed Parent's Allowance
168	Partner's Income from Youth Training Scheme
169	Partner's Other Income
170	Partner's Total amount of income disregarded
171	Date fraud and error detection activity initiated on case
172	Method of fraud and error detection activity
173	Reason for fraud and error detection activity
174	Does the fraud and error detection activity constitute a 'full' review
175	Date fraud and error detection activity is completed.
176	Outcome of fraud and error detection activity.
177	Claimant's Gender
178	Partner's Date of Birth
179	Rent Allowance Method of Payment
180	Rent Allowance Payment Destination
181	Contractual Rent Amount
182	Time period contractual rent figure covers
183	Claimant's Income from Pension Credit (Savings Credit)
184	Partner's Income from Pension Credit (Savings Credit)
185	Claimant's Income from Maintenance Payments
186	Partner's Income from Maintenance Payments
187	Claimant's Income from Occupational Pension
188	Partner's Income from Occupational Pension
189	Claimant's Income from Widows Benefit
190	Partner's Income from Widows Benefit
191	Empty field
192	Empty field
193	Empty field
194	Empty field
195	Empty field
196	Empty field
197	Empty field
198	Empty field
199	Empty field
200	Empty field

Field Identifier	Field Description
201	CTB Claim entitlement start date
202	Date HB claim closed / withdrawn / decided unsuccessful / defective
203	Date CTB claim closed / withdrawn / decided unsuccessful / defective
204	Total number of rooms
205	Non self contained accommodation indicator
206	Type of LHA (number of rooms / bedrooms entitled to)
207	Transitional protection from the national rollout of the LHA
208	Locality
209	Value of LHA
210	Reason that HB claim was closed / withdrawn / decided unsuccessful / defective
211	Reason that CTB claim was closed / withdrawn / decided unsuccessful / defective
212	Claimant's telephone number
213	Partner's Gender
214	Non dependant gross weekly income from remunerative work
215	Empty field
216	Empty field
217	Empty field
218	Empty field
219	Empty field
220	HB Claim Treat as Made date
221	Source of the most recent HB claim
222	Did verification identify any incorrect information on the HB claim form?
223	Date of first HB payment / first payment on account (Rent Allowance cases only)
224	Was the first payment a payment on account (Rent Allowance cases only)?
225	Was there a backdated award made on the HB claim?
226	Date HB backdating from
227	Date HB backdating to
228	Total amount of backdated HB awarded
229	CTB claim Treat as Made date
230	Source of most recent CTB claim
231	Did verification identify any incorrect information on the CTB claim form
232	Was there a backdated award made on the CTB claim?
233	Date CTB backdating from
234	Date CTB backdating to
235	Total amount of backdated CTB awarded
236	Is this case subject to Non-HRA threshold and caps?
237	If subject to the non HRA (threshold and caps) state type of accommodation
238	Date of transfer from Local Authority landlord to Housing Association / RSL, if subject to stock transfer or LSVT.
239	Partner's Total Capital
240	Weekly notional income from Capital (Claimant and Partner combined figure)
241	Claimant Total hours of remunerative work per week
242	Partner Total hours of remunerative work per week
243	Empty field
244	Empty field
245	Total HB Payments / Credits since previous extract
246	Total CTB Payments / Credits since previous extract
247	Ethnic Group
248	New weekly HB entitlement after the change
249	New weekly CTB entitlement after the change
250	Type of change

Field Identifier	Field Description
251	Date LA first notified of change in claim details
252	Empty field
253	Date change of details are effective from (when the change has an effect on benefit entitlement)
254	If not annual uprating, how was the change identified
255	Date supersession decision was made on the HB claim
256	Date supersession decision was made on the CTB claim.
257	Empty field
258	Empty field
259	Date application for revision / reconsideration received
260	Date claimant notified about the decision of the revision/reconsideration
261	Date appeal application was lodged
262	Outcome of appeal application
263	Date of outcome of appeal application
264	Empty field
265	Empty field
266	Empty field
267	Empty field
268	Empty field
269	Date that all information was received from claimant to enable a decision on the most recent HB claim
270	Date that all information was received from third parties (e.g. Rent Officers) to enable a decision on the most recent HB claim
271	Date Council Tax payable notified to the Benefits Section
272	Date that all information was received from claimant to enable a decision on the most recent CTB claim
273	Date that all information was received from third parties to enable a decision on the most recent CTB claim
274	Software provider
275	Staffing FTE
276	Contracting out. Handling and maintenance of HB/CTB
277	Contacting out. Counter fraud work relating to HB/CTB
278	Total number of bedrooms (For LHA rollout cases only)
279	Claimant's forename 2
280	Claimant's address line 2
281	Claimant's address line 3
282	Claimant's address line 4
283	Partner's forename 2
284	Partner's date of death
285	Joint tenancy flag
286	Appointee flag
287	Rent-free weeks indicator
288	Bank or building society sort code
289	Bank or building society account number
290	Last paid to date
291	Weekly additional discretionary payment for council tax liability
292	Claimant's weekly income from ESA: basic element
293	Partner's weekly income from ESA: basic element
294	Claimant's weekly income from ESA: WRAC element
295	Partner's weekly income from ESA: WRAC element
296	Claimant's weekly income from ESA: SC element
297	Partner's weekly income from ESA: SC element

Field Identifier	Field Description
298	WRAC premium flag
299	SC premium flag
300	Landlord's title
301	Landlord's surname / company name
302	Landlord's forename
303	Landlord's address line 1
304	Landlord's address line 2
305	Landlord's address line 3
306	Landlord's address line 4
307	Landlord's postcode
308	Sub record type
309	Sub record child reference number or National Insurance Number
310	Sub record start date
311	Sub record end date
312	Sub record title
313	Sub record surname
314	Sub record forename
315	Sub record date of birth
316	If this activity resolves an HBMS referral, please provide RMS number
317	HBMS Rule ID
318	Date of HBMS Match
319	If resolution of HBMS referral does not result in a financial adjustment, please indicate the reason why.
320	Unique T-record identifier
321	Overpayment Reason - Capital
322	Overpayment Reason - Claimant / Partner's earned income
323	Overpayment Reason - Non-dependant's earned income
324	Overpayment Reason - Passporting Status
325	Overpayment Reason - Income from DWP benefits
326	Overpayment Reason - Tax credits
327	Overpayment Reason - Other income
328	Overpayment Reason - Living together as husband and wife
329	Overpayment Reason - Number of non-dependants
330	Overpayment Reason - Number of dependants
331	Overpayment Reason - Non-residence
332	Overpayment Reason - Eligible rent / council tax
333	Overpayment Reason - ineligible
334	Overpayment Reason - identity / death
335	Overpayment Reason - Other
336	Benefit that this payment error record relates to
337	Total value of payment error
338	Weekly benefit discrepancy at start of payment error
339	Start date of payment error period
340	End date of payment error period
341	What was the cause of the overpayment?