

IWK4- Into Work Statement

Restricted



From: Jobcentre
To: Local Authority

The customer has consented to their details being shared	
Part 1- Personal Details	Data
NI Number	
Surname	
Forename	
Date Of Birth	
Partner N I Number(<i>if applicable</i>)	
Partner Surname(<i>if applicable</i>)	
Partner Forename (<i>if applicable</i>)	
Partner Date Of Birth(<i>if applicable</i>)	
Address <i>Enter details:</i>	
Post Code	
Telephone Number	
Local Authority	
Part 2- Employment Details	
Who Is Starting Work?	
Date Starting Work	
Job Title	
Employer Name	
Employer Address <i>Enter details:</i>	
Employer Post Code	
Employer Telephone Number	
Hours Worked Per Week	
Estimated Annual Gross Earnings	
Payment Period: <i>Daily, Weekly, Fortnightly, Monthly, please state:</i>	
Duration >= 5 Weeks	
Part 3- Benefits And Credits Details	
Date Last Claimed Benefit	
Worked Since Last Declaration?: Y/N	

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Change In Circumstances Affecting Benefits? : Y/N	
Details Of Change In Circumstances <i>Enter details:</i>	
Wishes To Continue Claiming HB/CTB? :Y/N	
Housing Benefit/ Council Tax Benefit Reference	
Bank Accounts Or Investments Held? Y/N	
<i>Enter details:</i>	
Currently Receiving Child Benefit: Y/N	
Currently Receiving Any Other Benefits?: Y/N <i>Enter details:</i>	
Any Other Income?: Y/N <i>Enter details:</i>	
Paying For Registered Childcare Y/N? <i>Enter details:</i>	
Wishes To Claim WTC?: Y/N	
Already Receiving CTC? : Y/N	
Part 4- Action Taken	
IWK2 Completed : Y/N	
TC600 Completed: Y/N	
Evidence Requested: Y/N	
Completed by	
Name	
Telephone Number	