

## Part 1 About the customer

**Title** Mr  Mrs  Miss  Ms  Other

**Surname**  **Address**

**Other names**

**NI number** Letters   Numbers     Letter

**Phone number**

## Part 2 Details of doubt

Please read Section 8 of the Supplier Guide before you fill in this part.  
Tick the box that applies and complete the appropriate referral form.

- I doubt the customer is available for work or is actively seeking work. Please discuss this at the customer's next fortnightly jobsearch intervention. (Referral form 1)
- The customer failed to attend on        /        /        . (Referral form 2)
- The customer was notified of a suitable opportunity but failed to apply for it or failed to accept it. (Referral form 3.)
- The customer neglected to avail themselves of a suitable opportunity. (Referral form 4.)
- The customer gave up a suitable opportunity. (Referral form 5.)
- The customer failed or refused to apply for or to accept suitable employment. (Referral form 6.)
- The customer neglected to avail themselves of a reasonable opportunity of employment . (Referral form 7.)

## Part 3 Supplier details and signature

**Supplier**  **Address**

**Adviser's name**  
in BLOCK  
CAPITALS

**Adviser's signature**

**Date**  **Phone number**

**Fax number**