

ESF RE-TENDERING EXERCISE

ESF RE-TENDERING EXERCISE LONDON & NORTH EAST

QUESTION AND ANSWER LOG 3 – WEEK ENDING 18.07.08

ITT REFERENCE No	QUESTION	RESPONSE
LO11, LO15 & NE06	Will DWP accept a faxed copy of a letter to be included in the Tender from a potential sub-contractor? Must the letter be on Company Letterhead (ie their own Company letterhead)?	Letters of Support should use the letterhead of the company providing the Letter of Support. We will accept faxed copies providing they are on letterheads as above, and providing the originals (and therefore the faxed copy) contain a signature of the person agreeing to the provision of support. The table at Part 4 Annex 1 should be completed as per the Tendering Instructions and the Letters of Support included at Part 4 Annex 2
LO11, LO15 & NE06	Could you clarify for me that the year 1 and 2 on the financials are 12 month periods and the year 3 is for only 9 months?	DWP are tendering for contracts in North East and London. The London contracts are for 2 years and 9 months (03/11/08 to 03/08/11) - with a possibility of a two year extension. The North East contract is for a slightly shorter period (17/11/08 to 03/08/11) - with a possibility of a two year extension. It would be logical for the completed Pricing Proposal to show years 1 and 2 as being full twelve month period, with year 3 being the remaining period.
LO11 & LO15	Does DWP have an indication of the numbers of starts/outcomes they require for each of the separate elements?	The Districts have provided indications of the overall starts and job outcomes they are seeking from this provision (para 4 of each Local Spec), but these have not been broken down to participants accessing each element.
LO11, LO15 & NE06	Will evidence needed to be provided by the employer to show that a customer is in employment? I had heard something recently that there was going to be a change and evidence from JCP that someone had come off of benefits (for those to whom this applies)	By cutting and pasting the following link, you should be able to access the Provider Guidance http://www.dwp.gov.uk/supplyingdwp/what_we_buy/provider_guidance.asp

ESF RE-TENDERING EXERCISE

	would be provided and sufficient.	
NE06	Of 20% predicted JCP referrals, will these all be to element 4, mentoring provision?	Not necessarily - Jobcentre Plus referrals could be made to Elements 2 to 4 (and possibly Element 1 where a customer has specific difficulties accessing Jobcentre Plus premises).
NE06	Of New Deal clients referred to element 4, mentoring provision, are they also eligible to access any other elements as defined in the specification?	New Deal customers will be referred to provision that appears the most suitable - not necessarily just to Mentoring. However, DWP expects the majority of referrals will be made directly by the Provider.
LO11, LO15 & NE06	Can you please confirm the Job Outcome criteria for: <ul style="list-style-type: none"> • IB claimants • Lone parent claimants • Out of work, non-JCP customer and non-JCP benefit claimants? 	Copy and paste the following link into your web browser address bar: http://www.dwp.gov.uk/supplyingdwp/what_we_buy/provider_guidance.asp
NE06	We were told at the North East event on 9 th July that the attendance list would be published. I see on the website Q&A Log that the presentation slides have been uploaded but not the attendance list. Are you able to send this to me or advise when it will be published.	The list of attendees was published on the DWP website on the afternoon of Monday 14 th July – copy and paste the following link into your web browser address bar: http://www.dwp.gov.uk/supplyingdwp/what_we_buy/esfstaw300608.asp
LO11, LO15 & NE06	My interpretation of PART 8a) of the Tender Form is that we need to include the job titles & staff units (and rationale) for our sub-contractors as well as our own staff. Is this correct please?	Yes, that is correct