

Disability and Carers Service

Department for
Work and Pensions

Notes

for the Carer's Allowance claim pack

You may be able to get Carer's Allowance if the person you look after gets:

- **Attendance Allowance, or**
- **Constant Attendance Allowance, or**
- **Disability Living Allowance.**

You can claim Carer's Allowance or report a change of circumstances online at www.direct.gov.uk/carers

Please keep these notes for your information
The notes give you general information only and are not a complete statement of the law.

Contents

Title	Page
Can you get Carer's Allowance?	3
What is Carer's Allowance?	4
Who cannot get Carer's Allowance?	5
When to claim Carer's Allowance	6
How to claim Carer's Allowance	7
How to contact the Carer's Allowance Unit	7
What happens after we get your claim?	8
What else can you claim?	9
Child Tax Credit	9
Will Carer's Allowance affect other benefits you get?	10
Carer's Allowance and other benefits	11
More information about Carer's Allowance	12
Where to get help and advice	13
Claim form help notes	14

Can you get Carer's Allowance?

Use this quick checklist before you fill in the form.

If you can tick all four statements, you may be able to get Carer's Allowance.

I get State Pension.

If you cannot tick this box, do not use this claim form. Ask us for the DS700 Carer's Allowance claim pack, which is for people who do not get State Pension. You will find information about getting Carer's Allowance while putting off claiming State Pension in the Notes in the DS700 claim pack.

If your State Pension is more than the amount of Carer's Allowance you can get, we will not pay you any Carer's Allowance. But claim Carer's Allowance anyway as you may qualify for extra payments from other benefits.

I am looking after a disabled person for at least 35 hours a week.

Looking after someone can mean many things. It includes things like cooking meals, or helping them with their shopping.

The person I am looking after is getting one of these benefits:

- Attendance Allowance
- Constant Attendance Allowance at or above
 - the normal maximum rate, as an addition to Industrial Injuries Disablement Benefit, or
 - the basic, full-day rate as an addition to a War Disablement Pension
- the care component of Disability Living Allowance at the middle or highest rate.
The mobility component is not a qualifying benefit for Carer's Allowance.

I normally live in Great Britain.

By *Great Britain* we mean England, Scotland and Wales. You should also tick if you are part of a family living overseas with HM forces.

If you have ticked all four of the statements above, claim Carer's Allowance straight away.

If you live outside Great Britain, but in the European Economic Area (EEA) or Switzerland,

and you have ticked the first three statements above, please go to www.direct.gov.uk/carers for the latest information on whether you can get Carer's Allowance.

Some of the information in these notes may not apply to you.

If we need more details we will contact you.

What is Carer's Allowance?

Carer's Allowance is a benefit to help people who look after someone who gets:

- Attendance Allowance, or
- Constant Attendance Allowance at or above
 - **the normal maximum rate with Industrial Injuries Disablement Benefit, or**
 - **the basic full-day rate with a War Disablement Pension, or**
- Disability Living Allowance at the **middle** or **highest rate** of the **care component**.

If the person you look after is getting one of these benefits, they will have a letter telling them what rate they are getting.

Carer's Allowance is paid to the person who does the caring – not the person being cared for.

You may have to pay tax on your Carer's Allowance.

To find out the current weekly rate of Carer's Allowance, go to www.direct.gov.uk/carers or ask for a leaflet about benefit rates.

Carer's Allowance does not depend on:

- the level of your savings, or
- if you have paid any National Insurance (NI) contributions.

The person you are looking after may be getting extra money with their benefit if they are severely disabled and getting any of the following benefits:

- Pension Credit
- income-based Jobseeker's Allowance
- Income Support
- income-related Employment and Support Allowance
- Housing Benefit
- Council Tax Benefit.

This extra money is called *severe disability premium* or the *addition for severe disability*.

If you get less than the full rate of State Pension, and this means that you start getting Carer's Allowance for the person you are looking after, their benefit or entitlement **may go down**. For example, the person you are looking after cannot get severe disability premium if you are getting Carer's Allowance. See **page 13** of these notes for where to get advice about this.

If your State Pension is more than Carer's Allowance, we will not pay you any Carer's Allowance, although you will still have entitlement to it. If this is the case, the severe disability premium paid to the person you look after will not be affected. Please see **page 11** of these notes for information on how State Pension and other benefits affect payment of Carer's Allowance.

If you can get Carer's Allowance, we will contact you for details of how you want to be paid.

Who cannot get Carer's Allowance?

You cannot get Carer's Allowance if:

- you earn more than £100 a week after we have taken some expenses into account. There is more information about this below
- you are on a course of full-time education
- you are on holiday from a course of full-time education
- you are subject to immigration control. But there are some exceptions to this. To find out more please contact us on **0845 608 4321**.

Earnings

Money you get from private or occupational pensions is not counted as earnings.

If you have a part-time job, you must not earn more than £100 a week.

Working out your weekly earnings

When we work out your weekly earnings we only look at what you have earned after you have paid:

- National Insurance (NI) contributions
- income tax
- half of any money you pay towards personal and occupational pension schemes.

We also allow up to half of the rest of your earnings for paying someone from outside your family to look after children, or the person you look after, when you are at work.

Expenses

We may be able to take into account some other expenses, such as expenses you have to pay to do your job.

If you earn more than £100 a week

If you earn more than £100 a week, after we have taken money off for expenses, we will not be able to pay your Carer's Allowance. How long your Carer's Allowance stops for depends on how often you are paid. For example, if you are paid monthly you will not be entitled to Carer's Allowance for the month after you are paid. If you are paid weekly, you will not be entitled to it for the week after you are paid.

Full-time education

By full-time education we mean:

- a course which is described as full-time by the educational establishment providing it, or
- a course which is described as part-time, but where the educational establishment providing the course considers that 21 hours or more of study each week is needed to complete the course.

Other help available

Whether you can get Carer's Allowance or not, you and the person you care for may be able to get other help. To find out more, see **page 13**.

When to claim Carer's Allowance

Claim now, if the person you look after is getting:

- Attendance Allowance, or
- Constant Attendance Allowance at or above
 - **the normal maximum rate with Industrial Injuries Disablement Benefit,**
 - **the basic full-day rate with a War Disablement Pension,**or
- Disability Living Allowance at the **middle** or **highest rate** of the **care component**.

Do not delay or you could lose benefit.

Claim later, if the person you look after:

- has not yet claimed one of the benefits shown above, or
- has claimed but is waiting for a decision.

The person you look after must claim Attendance Allowance, Constant Attendance Allowance or Disability Living Allowance straight away.

If they already get one of these benefits, you must claim Carer's Allowance straight away. Do not delay. If you do not claim within three months of the decision to pay Attendance Allowance, Constant Attendance Allowance or Disability Living Allowance, you will lose benefit.

Getting Carer's Allowance may mean you can get:

- Pension Credit
- Housing Benefit, or
- Council Tax Benefit.

You can claim these benefits or entitlements at the same time you claim Carer's Allowance. For more information see **page 10**.

How to claim Carer's Allowance

Just fill in the claim form. There are notes at the end of this booklet to help you to do this.

If your answer to a question is **No**, you must tick the **No** box. Please do not just leave it blank. This will help us deal with your claim more quickly.

If you have problems filling in the claim form, someone can do it for you. You can ask a friend, or an advice centre like the Citizen's Advice Bureau.

You must sign the declaration on the claim form after checking that what you have told us on the form is complete and correct.

You can also claim Carer's Allowance or tell us about changes of circumstances online using our easy step-by-step form. To find out more visit **www.direct.gov.uk/carers**

How to contact the Carer's Allowance Unit

Our phone number is **0845 608 4321**.

If you have speech or hearing difficulties, you can contact us using a textphone on **0845 604 5312** or by Text Relay on **18001 0845 608 4321**.

These lines are open from 8.30am to 5.00pm Monday to Thursday and 8.30am to 4.30pm on Friday.

You can get more information about Carer's Allowance and related services from our website. The address is **www.direct.gov.uk/carers**

Or you can email us at **cau.customer-services@dwp.gsi.gov.uk**
You can use the internet at many local libraries.

If you want to write to us, our address is:

**Carer's Allowance Unit
Palatine House
Lancaster Road
Preston PR1 1HB.**

Please let us know if:

- you want us to use braille, CD or large print, or
- English is not your first language and you would like to use our interpreter service.

What happens after we get your claim?

Wherever we can, we will phone you if we need more information. We will write and tell you if you can get Carer's Allowance. We normally pay Carer's Allowance on Mondays.

We will try to deal with your claim within three weeks. We do not normally tell you when we get your claim form. Please wait at least three weeks before asking about your claim.

While you are getting Carer's Allowance, you can have a work-focused interview with a personal adviser at Jobcentre Plus. You do not have to have an interview, but the adviser can talk to you about part-time employment or training. You can arrange an interview at any time if your caring responsibilities change.

Contact Jobcentre Plus if you would like to:

- talk about whether a work-focused interview may be right for you, or
- arrange an interview.

You can find the phone number and address in the business numbers section of the phone book. Look under **Jobcentre Plus**.

If you want to contact us about our service

If you would like to make a comment about our service, or if you have a complaint about our service, contact us by phone, textphone, in writing or email using the contact details on **page 7**.

We aim to reply to your complaint within seven working days of getting it. If we cannot reply to your complaint within this time, we will tell you why. We will also tell you when you will get a full reply.

What else can you claim?

Pension Credit

If you want to apply for Pension Credit, or if you want general advice and information, please contact the office that deals with your benefit or entitlement, or a Citizens Advice Bureau.

For more about Pension Credit, ask for leaflets on Pension Credit from Jobcentre Plus or your Pension Centre. Or visit www.direct.gov.uk/pensions

Child Tax Credit

You may be able to claim Child Tax Credit. This is a payment to support families with children. You can claim it if you are responsible for children or young people.

To find out more about Child Tax Credit visit the HM Revenue & Customs website. The address is www.hmrc.gov.uk

You can claim online too.

You can also call the HM Revenue & Customs helpline on:

- **0845 300 3900** if you live in England, Scotland or Wales, or
- **0845 603 2000** if you live in Northern Ireland.

If you have speech or hearing difficulties you can contact HM Revenue & Customs using a textphone on:

- **0845 300 3909** if you live in England, Scotland or Wales, or
- **0845 607 6078** if you live in Northern Ireland.

All lines are open 8am to 8pm, seven days a week. Lines are closed Christmas Day, Boxing Day, New Year's Day and Easter Sunday.

Will Carer's Allowance affect other benefits you get?

Even if you or your partner get other benefits or entitlements, you should claim Carer's Allowance.

If you get Carer's Allowance or have underlying entitlement to Carer's Allowance, we add an extra amount when we work out:

- Pension Credit – called the extra amount for caring
- Jobseeker's Allowance – called Carer Premium
- Income Support – called Carer Premium, and
- income-related Employment and Support Allowance – called Carer Premium.

To find out the current weekly rate of Carer Premium, go to www.direct.gov.uk/carers or ask for a leaflet about benefit rates.

Underlying entitlement means you are entitled to Carer's Allowance but it is not paid because you get another benefit or entitlement, such as State Pension, that is as much as or more than Carer's Allowance.

There is a list of benefits or entitlements on **page 11**.

We will tell the office that pays your Pension Credit that you are getting Carer's Allowance or that you have underlying entitlement.

If you are getting Housing Benefit or Council Tax Benefit on its own or with any of the benefits or entitlements in the list on **page 11**, you should tell your local council that you are getting Carer's Allowance. The council will then include an extra amount for the Carer Premium when they work out how much Housing Benefit or Council Tax Benefit you can get. You also need to tell your local council if you have an underlying entitlement to Carer's Allowance.

If someone is getting extra money for you with their benefit, this extra money will stop or reduce if you are paid Carer's Allowance.

Carer's Allowance and other benefits

If you get any of the benefits shown below we may not be able to pay you Carer's Allowance:

- State Pension
- Incapacity Benefit
- Severe Disablement Allowance
- a training allowance
- Unemployability Supplement – paid with Industrial Injuries Disablement Benefit or War Pension
- Widow's Pension or Bereavement Allowance
- Widowed Mother's Allowance or Widowed Parent's Allowance
- War Widow's or Widower's Pension
- Maternity Allowance
- Industrial Death Benefit
- contribution-based Jobseeker's Allowance
- contribution-based Employment and Support Allowance.

If we do not pay you Carer's Allowance because you are getting one of these benefits, you may still be able to get extra money. The extra money may be added to your or your partner's Pension Credit, income-based Jobseeker's Allowance, Income Support, Employment and Support Allowance, Housing Benefit or Council Tax Benefit.

See **page 10** for details.

If the amount of benefit you get is less than the amount of Carer's Allowance you could get, we will pay you the difference.

If someone is getting any of the benefits shown above, and these include extra money for you, we will arrange for the extra money to stop or reduce. We will then pay the Carer's Allowance to you.

More information about Carer's Allowance

If someone else is also looking after the same person

If someone else is also looking after the same person as you are, only one of you can get Carer's Allowance. Two people cannot get Carer's Allowance at the same time for looking after the same person. You must decide between you who is going to claim it. See **page 13** for where to get help and advice.

If you look after more than one person

You can only be entitled to Carer's Allowance for looking after one person. If you care for more than one person, you must tell us on the form which person you want to claim Carer's Allowance for looking after.

The time you spend looking after someone

If you stop looking after the person for a short time, you may still get Carer's Allowance.

For example, you may be able to get Carer's Allowance if you, or the person you look after, go into hospital or a similar place.

But you must tell us straight away about any week when you look after someone for less than 35 hours.

By week we mean from the start of a Sunday to the end of the next Saturday.

Where to get help and advice

- If you want information about Pension Credit, you can phone the Pension Service. The number is **0845 60 60 265**. Or visit **www.direct.gov.uk/pensions**
- If you want general advice and information about benefits or entitlements, get in touch with Jobcentre Plus. The phone number and address are in the business numbers section of the phone book under **Jobcentre Plus**. You can find more information and claim forms online at **www.direct.gov.uk/benefits**
- If you want to know about benefits or entitlements for disabled people, phone the Benefit Enquiry Line. The number is freephone **0800 88 22 00**.
The person you speak to will not have your records so they can only give you general advice.
If you have speech or hearing difficulties you can contact the Benefit Enquiry Line using a textphone on freephone **0800 24 33 55**.
- You can get help at an advice centre like the Citizens Advice Bureau.
- You can get in touch with
Carers UK
20 Great Dover Street
London
SE1 4LX
They can offer advice on a range of issues. Their helpline number is freephone **0808 808 7777**. The lines are open from 10am to 12 noon and from 2pm to 4pm on Wednesdays and Thursdays only. Or you can visit the Carers UK website at **www.carersuk.org**
Do not send your claim form to the Carers UK address. Send it to the address on **page 7**.
- For information about financial support, rights, carers organisations, employment, independent living and much more, visit **www.direct.gov.uk**

Claim form help notes

These notes are to help you fill in the claim form.

About you – the carer

All other surnames or family names you have used or have been known by

Please include maiden name, all former married names and all changes of family name.

National Insurance (NI) number

You can get this from your NI number card, letters about benefits, payslips or form P60. If you do not have an NI number, or have one which starts with TN or ZZ, please contact Jobcentre Plus. If you do not tell us your NI number, this could delay any benefit you may be entitled to.

Address

Include your postcode. This will help us to deal with your claim more quickly.

Daytime phone number

Where we can contact you or leave a message. Please include the dialling code. This will help us deal with your claim more quickly. We will not give your phone number to anyone else.

When do you want your claim to Carer's Allowance to start?

You must give us an exact date or your claim may be delayed. If you do not fill in the **day, month and year**, we cannot accept your claim and will return this form to you.

Example of an exact date	21/03/2011
--------------------------	-------------------

We may be able to pay you Carer's Allowance for up to three months before the date we receive your claim.

If the person you look after is awarded:

- Attendance Allowance
- a qualifying rate of Constant Attendance Allowance, or
- the care component of Disability Living Allowance at the middle or highest rate

we may be able to pay you Carer's Allowance from the date when their benefit payments start. But you must claim within three months of the date a decision is made on their benefit.

Claim form help notes continued

About the care you provide

Please tell us about the person you look after

You can get most of this information from letters about:

- their Attendance Allowance, or
- their Constant Attendance Allowance, or
- their Disability Living Allowance.

Please write their personal details in BLOCK CAPITALS.

Their National Insurance (NI) number

This will help us deal with your claim more quickly. You can find this on their NI number card, letters about benefits, payslips or form P60.

Their daytime phone number

Please include the dialling code. This will help us deal with your claim more quickly. We will not give their phone number to anyone else.

What relation is this person to you?

If no relation, write NONE.

Has someone paid you to look after this person since the date you want to claim from?

If you ticked **Yes**, please tell us the name and address of the person who paid you, and the amount paid each week, on **page 10**.

Do you spend 35 hours or more each week caring for the person you look after?

Please read the notes on **page 12** of this booklet.

Have you had any breaks in looking after this person since the date you want to claim from?

By *break* we mean time when, for any reason, you spent less than 35 hours a week caring for the person you look after, for example, if:

- they were in respite care, in hospital or on holiday without you, or
- you were in hospital or on holiday without them.

If you ticked **Yes**, please tell us the reason for the breaks and where the breaks took place on **page 10**.

Claim form help notes continued

Other details

Have you been on a course of education since the date you want to claim from?

Please tick **Yes** if you are in education, on holiday or on temporary leave from a course of education.

If you ticked **Yes**, please tell us the name of your personal tutor and the address of the educational establishment on **page 10**.

Do you work for an employer now?

If you ticked **Yes**, please tell us the name and address of the employer or employers on **page 10**.

Work could be:

- full-time
- part-time
- casual or temporary
- job sharing
- being included in a tax return as a worker
- being a company director, or
- being in the Territorial Army or other auxiliary armed services.

If you are off work because you are sick or on unpaid leave, please answer **Yes** to the questions on employment.

Have you been employed at any time since six months before the date you want to claim from?

If you ticked **Yes**, please tell us the name and address of the employer or employers on **page 10**.

Are you or have you been self-employed since the week before the date you want to claim from?

If you ticked **Yes**, please tell us the name and address of your accountant, if you have one, on **page 10**.

Self-employed work could be:

- working for yourself
- being a partner or sleeping partner in a business
- renting out property that you or your partner own, or
- letting out rooms or providing board and lodgings in a property that you or your partner own.

Claim form help notes continued

Other details continued

Have you or your partner claimed or received any other benefits since the date you want to claim from?

Please tick **Yes** if you or your partner are waiting to hear about the benefit, allowance, pension or entitlement.

Please write the details of all the benefits, pensions or entitlements in the boxes provided.

Please include details for your partner, even if you have separated since the date you want to claim from.

Note

If you do not give us these details, we will need to contact you and ask for your written consent to contact any current or previous employers, or other people or organisations you tell us about. This will delay your claim.

If you do not want to give us these details, please tell us the reason on **page 10**.

Claim form help notes continued

Other information

In this section please give us:

- any extra information we have asked for, and
- anything else you think we should know about your claim.

Consent

- **Do you agree to us getting information from any current or previous employer you have told us about on this form?**
- **Do you agree to us getting information from any other person or organisation you have told us about on this form?**

If you have answered **No** to either of these questions, please tell us why on **page 10**.

Remember

It is very important to send in this form at the right time.

The person you look after must be getting:

- Attendance Allowance, **or**
- Constant Attendance Allowance at the full-day rate or more, **or**
- Disability Living Allowance care component at the middle or highest rate.

i This form is to claim Carer's Allowance only if you are getting State Pension.

- Use this form to claim Carer's Allowance.
 - Please read the Notes that came with the claim pack before you fill in the form.
 - The form must be filled in by you, the carer, not the person you look after.
 - Please write clearly in ink.
- Please answer all the questions that apply to you and your partner, if you have one.
By *partner* we mean:
 - a person you are married to or live with as if you are married, or
 - a civil partner or a person you live with as if you are civil partners.

i This form is available in **large print** or **braille**. Please ring **0845 608 4321**.
If you have speech or hearing difficulties, you can contact us by textphone on **0845 604 5312** or by Text Relay on **18001 0845 608 4321**.
Our **textphone** service does not receive messages from mobile phones.

About you – the carer

Please answer the questions on this form in BLOCK CAPITALS

Title, for example Mr, Mrs, Miss, Ms

Surname or family name

All other names in full

All other surnames or family names you have used or have been known by

National Insurance (NI) number

Letters		Numbers						Letter
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

About you – the carer continued

Date of birth

Day	Month	Year
	/	/

Address

Postcode								

Daytime phone number

--	--

If you have speech or hearing difficulties and would like us to contact you by **textphone**, tick here.

Mobile number

--

What is your marital or civil partnership status?

single

separated

married or civil partner

divorced or civil partnership dissolved

living with partner

widowed or surviving civil partner

If you live in Wales and would like us to contact you in Welsh, tick this box.

About your Carer's Allowance

When do you want your Carer's Allowance claim to start?

Day	Month	Year
	/	/



For more information please read **page 14** of the **Notes**.

About you – the carer continued

What is your nationality?

For example, British

If you are not a European Union (EU), European Economic Area (EEA) or Swiss national, we will contact you.

The United Kingdom is part of the EU.

Do you normally live in the United Kingdom?

By *United Kingdom* we mean England, Scotland, Wales and Northern Ireland.

No We will contact you about this.

Yes

Are you currently living in the United Kingdom?

No We will contact you about this.

Yes

Have you been out of the United Kingdom with the person you look after for more than four weeks since the date you wish to claim from?

No

Yes We will contact you about this.

Have you been out of the United Kingdom for 26 weeks in the 12 months before the date you wish to claim from?

No

Yes We will contact you about this.

About the care you provide

Please tell us about the person you look after.

This will help us deal with your claim more quickly.

Title, for example
Mr, Mrs, Miss, Ms

Their surname or family name

Their other names in full

Their National Insurance (NI) number

Letters	Numbers	Letter
<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>

Their date of birth

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

About the care you provide continued

Their address

You do not have to live at the same address as the person you look after.

Postcode								

Their daytime phone number

--	--

What relation is this person to you?

If no relation, write None.

--

Has someone paid you to look after this person since the date you want to claim from?

No

Yes Please give details on **page 10**.
We will also contact you about this.

Do you spend 35 hours or more each week caring for this person?

No

Yes

A week is from the start of a Sunday to the end of the next Saturday.

Have you had any breaks in looking after this person since the date you want to claim from?

No

Yes Please give details on **page 10**.
We will also contact you about this.

Did you look after this person for at least 35 hours each week before the date you want to claim from?

No

Yes When did you start to look after this person?

/	/
---	---

Have you had any breaks in looking after this person in the six months before the date you want to claim from?

No

Yes Please give details on **page 10**.
We will also contact you about this.

 For more information please read **page 15** of the **Notes**.

Statement on behalf of the person you look after

The person you look after needs to know if you are claiming Carer's Allowance as this may affect some of their benefits.

There are 3 statements in this section. One of them must be signed. The questions will help you decide who needs to sign.

Can the person you look after sign a statement?

- No If the person you look after is unable to sign **Statement 1** because of a health condition, a disability, or because they are under 16, someone who acts for them can sign on their behalf. Please go to **Statement 2** on **page 6**.
- Yes Please ask them to read the notes below, then to sign **Statement 1** below. Then go to **page 8**.

Notes for the person being looked after

If you get a severe disability premium with your income-based Jobseeker's Allowance, Income Support, income-related Employment and Support Allowance, Housing Benefit or Council Tax Benefit, you may no longer get that premium if we pay Carer's Allowance to your carer.

If your Pension Credit includes an extra amount for severe disability, you may no longer get that extra amount if we pay Carer's Allowance to your carer.

For more information about this, contact the office that deals with your benefit or entitlement.

If we pay Carer's Allowance to your carer, your Disability Living Allowance, Attendance Allowance or Constant Attendance Allowance will not be affected.

Statement 1

I understand that the carer named on **page 1** is making a claim for Carer's Allowance and that this may affect some of my benefits.

I understand that you will look at details of my claim for Disability Living Allowance, Attendance Allowance or Constant Attendance Allowance as part of their claim for Carer's Allowance.

Please tick one of the following boxes.

I can confirm that the carer named on **page 1** looks after me for at least 35 hours a week.

I cannot confirm that the carer named on **page 1** looks after me for at least 35 hours a week. If you have ticked this box, please tell us why on **page 6**.

Signature

Date

Statement 1 continues on **page 6**.

Statement on behalf of the person you look after continued

If you cannot confirm that the carer named on **page 1** looks after you for at least 35 hours a week, please tell us why.

Now return this form to your carer.

Statement 2

Do you act for the person you look after?

No Please go to **Statement 3** on **page 7**.

Yes Please read and sign the statement below. Then go to **page 8**.

Please tick one of the following boxes.

I am acting for benefit purposes for the person being looked after, and I am their

parent or guardian

attorney

appointee

judicial factor

deputy.

I understand that my claim for Carer's Allowance may affect some of their benefits.

I understand that you will look at details of their claim for Disability Living Allowance, Attendance Allowance or Constant Attendance Allowance as part of my claim for Carer's Allowance.

Signature

--

Date

	/		/	
--	---	--	---	--

Statement on behalf of the person you look after continued

Statement 3

Does someone else act for the person you look after?

No Please go to **page 8**.

Yes Please ask them to read and sign the statement below. Then go to **page 8**.

Please tick one of the following boxes.

I am acting for benefit purposes for the person being looked after, and I am their

parent or guardian

attorney

appointee

judicial factor

deputy.

I understand that this claim for Carer's Allowance may affect some of their benefits.

I understand that you will look at details of their claim for Disability Living Allowance, Attendance Allowance or Constant Attendance Allowance as part of this claim for Carer's Allowance.

Please tick one of the following boxes.

I can confirm that the carer named on **page 1**
looks after the person being cared for,
for at least 35 hours a week.

I cannot confirm that the carer named on **page 1**
looks after the person being cared for,
for at least 35 hours a week.

Signature

Full name

Date

If you cannot confirm that the carer named on **page 1** looks after the person being cared for, for at least 35 hours a week, please tell us why.

About your partner

Please tell us about your partner, if you have one.

By *partner* we mean:

- a person you are married to or live with as if you are married, or
- a civil partner or a person you live with as if you are civil partners.

Have you had a partner at any time since the date you want to claim from?

No Please go to **page 9**.

Yes Please tell us about them below.

Has your partner joined your household since the date you want to claim from?

No

Yes When did your partner join your household?

/	/
---	---

Your partner's title, for example Mr, Mrs, Miss, Ms

Their surname or family name

Their other names in full

All other surnames or family names they have used or have been known by

Their National Insurance (NI) number

Letters		Numbers						Letter
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Their date of birth

Day	Month	Year
/	/	

Other details

Have you been on a course of education since the date you want to claim from?

No

Yes Please give details on **page 10**. We will contact you about this.

Have you been employed at any time since six months before the date you want to claim from?

No

Yes Please give details on **page 10**. We will contact you about this.

Are you or have you been self-employed since the week before the date you want to claim from?

No

Yes Please give details on **page 10**. We will contact you about this.

It is important that you read **page 17** of the **Notes** booklet for examples of self-employment.

i For more information please read **pages 16** and **17** of the **Notes**.

You

Your partner

Have you or your partner claimed or received any other benefits since the date you want to claim from?

No

Yes Please tell us the names of the benefits or entitlements below.

No

Yes Please tell us the names of the benefits or entitlements below.

If you are waiting to hear about a claim, still tick **Yes**. Please include details for your partner, even if you have separated since the date you want to claim from.

Consent

We may wish to contact your current or previous employers, or other people or organisations you have told us about on this form, for information about your claim. You do not have to agree to us contacting these people or organisations. But if you do not agree to this, it may mean that we cannot get enough information to be sure that you meet the conditions of entitlement for your claim.

Do you agree to us getting information from any current or previous employer you have told us about on this form? No

Yes

Do you agree to us getting information from any other person or organisation you have told us about on this form? No

Yes

If you have answered **No** to either statement and you would like us to know why, please tell us about this on **page 10**.

Declaration

If you do not sign your declaration, we cannot accept this form and we will return it to you.

I declare that the information I have given on this form is correct and complete as far as I know and believe.

I understand that if I knowingly give information that is incorrect or incomplete, I may be liable to prosecution or other action.

I understand that I must promptly tell the office that pays my Carer's Allowance of anything that may affect my entitlement to, or the amount of, that benefit.

This is my claim for Carer's Allowance.

Signature

Date

 Now please read **What to do now** on the next page.

